

NORTH CAROLINA PARALEGAL ASSOCIATION, INC.

**32nd ANNUAL MEETING & SEMINAR
MARCH 22, 2012 - MARCH 24, 2012**



**HOLIDAY INN RESORT
WRIGHTSVILLE BEACH, NORTH CAROLINA**



1706 N. Lumina Avenue
Wrightsville Beach, NC 28480
(910)-256-2231 or 1-877-330-5050

<http://www.wrightsville.sunspreeresorts.com/>

To attend, complete this registration form OR
register for the seminar online at

<https://ncpa.memberclicks.net/>

SCHEDULE OF EVENTS

Thursday, March 22, 2012

6:00 - 8:00 p.m.

Early Registration & Exhibitor Exposition

Join us in welcoming our Exhibitors with light hors d'oeuvres.

Friday, March 23, 2012

7:30 - 8:15 a.m.

Registration & Continental Breakfast

8:15 - 8:30 a.m.

Welcome Remarks

Stephanie Brooks Elliott, NCCP, NCPA President

8:30 - 9:30 a.m.

GENERAL SESSION

“Websites No Paralegal Should Be Without”

Patricia F. Clapper, ACP, NCCP

9:30 - 9:45 a.m.

Break - Visit with Exhibitors

9:45 - 10:45 a.m.

CONCURRENT SESSION A

“Updates on E-Discovery (NC Amended Civil Procedure) and Digital Forensics”

Giovanni Masucci

National Digital Forensics

CONCURRENT SESSION B

“The Rules, They are A-Changin” (Personal Injury)

Mark Scruggs, Attorney

Lawyers Mutual

10:45 - 11:00 a.m.

Break – Visit with Exhibitors

11:00 a.m. - 12:00 p.m.

CONCURRENT SESSION A

“Service of Process In and Out of State and Tips on How to Locate People”

Jennifer McCracken

Diamond Eye Legal

CONCURRENT SESSION B

“2011 Revisions to Probate Code”

Paula Kohut, Attorney

Kohut Law Firm

12:00 - 1:30 p.m.

LUNCH

1:30 - 2:30 p.m.

GENERAL SESSION

“How to Make a Difference in the Law Practice You Support”

The Honorable Richard B. Abernethy

Gaston County District Court Judge

2:30 - 3:00 p.m.

Break/Set Up for Annual Meeting

3:00 - 3:15 p.m.

Registration for Annual Meeting

3:15 - 5:30 p.m.

Annual Meeting – Election of Officers

6:30 - 8:30 p.m.

Dinner & Introduction of Officers for 2012-2013

“Professional Development and Leadership”

Karen McGee, ACP, NALA President

Saturday, March 24, 2012

- 8:00 - 9:00 a.m. **CLA/CP Breakfast (NALA Certified CLAs and CPs only)**
“Advancing Your Career in Challenging Times”
Karen McGee, ACP; NALA President
- 8:30 - 9:00 a. m. **Continental Breakfast for non CLAs/CPs**
- 9:00 - 10:00 a.m. **CONCURRENT SESSION A**
“A Paralegal’s Guide to Managing Complex Business Litigation”
The Honorable Thomas Taylor
Gaston County District Court Judge
CONCURRENT SESSION B
“Don’t Sink the Ship – Recognizing Title and Closing Pitfalls”
Susan Benoit & Lanee Borsman, Attorneys
The Law Offices of Hutchens, Senter and Britton
- 10:00 - 10:30 a.m. **Break (Hotel Checkout)**
- 10:30 - 11:30 a.m. **CONCURRENT SESSION A**
“Navigating the Foreclosure Process”
J. Chris Huff, Attorney
The Law Office of Hutchens, Senter and Britton
CONCURRENT SESSION B
“When to File for Bankruptcy”
Joe Vonnegut, Attorney
The Law Office of Hutchens, Senter and Britton
- 11:30 - 11:45 a.m. **Break**
- 11:45 a.m.- 12:45 p.m. **GENERAL SESSION**
“Old-Fashioned Ethics in a Newfangled World”
Lynne J. DeVenny Craig, NCCP
- 12:45 - 1:00 p.m. **Closing Remarks and Door Prizes**
(must be present to win)

CONTINUING LEGAL ASSISTANT EDUCATION CREDIT:

National Association of Legal Assistants, Inc. (NALA):

This seminar meets the requirements of the Certifying Board of the National Association of Legal Assistants, Inc. for seven (7) hours of Continuing Legal Education units toward maintenance of the Certified Legal Assistant credential.

North Carolina State Bar Board of Paralegal Certification (NCCP):

This seminar has also been approved by the North Carolina State Bar Board of Paralegal Certification for Continuing Paralegal Education in the amount of six (6) hours of general CPE credits including one (1) hour professional responsibility CPE credits. Any NC certification questions should be directed to the North Carolina State Bar’s Paralegal Certification Board.

REFUNDS:

- If we receive your request by March 13, 2012, we will issue you a full refund, less a \$10.00 cancellation fee.
- If we receive your request between March 14, 2012 and March 19, 2012, we will issue a 50% refund.
- If we receive your request after March 20, 2012, no refund will be issued.
- You must notify the Registration Chair, Chreatha A. Alston, NCCP at (919) 807-7225.
- Refunds are not issued until after the seminar is completed.

DISCOUNTS:

Law offices or corporations with three (3) or more paralegals attending the seminar, or three (3) or more paralegal students registering simultaneously, will be entitled to receive a 10% discount on the registration fee only. Discount does not apply to additional lunch or dinner tickets, CLA breakfast, or manuscript purchase. **Registration forms and fees must be received simultaneously to ensure proper credit for discount.** **Online registration is not eligible for the discount – you must submit paper registration forms.**

MANUSCRIPTS:

NCPA will provide each attendee with a written manuscript upon check in at registration. If you are not able to attend and would like to purchase the manuscript, you may purchase one from our website after the seminar is concluded.

HOTEL INFORMATION:

Room Rates: Rooms rates are \$119.00 (for a standard room) and \$139.00 (for an oceanfront room), plus tax; deadline for hotel reservations is **FEBRUARY 29, 2012**. When calling to make a reservation, please be sure to designate that you are attending the NCPA Seminar to receive the discounted rate. After the deadline, you are not guaranteed this rate.

Please make your own hotel reservations:

Via telephone: Please call (910)-256-2231 or 1-877-330-5050 to make your reservation. Be sure to designate that you are attending the NCPA Seminar to receive the group rate. After **February 29th**, we cannot guarantee you a room or the group rate.

On Line: Go to <http://www.wrightsville.sunspreeresorts.com> and enter the code PAR to receive the group rate.

DIRECTIONS:

- From I-40 Exit US 74 East, go approximately 5 miles, cross Intracoastal Waterway Bridge, remain on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right
- From US 74 Follow US 74 to US 76; proceed East, cross Intracoastal Waterway Bridge, bear left on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right
- From US 76 Follow US 76 East, cross Intracoastal Waterway Bridge, bear left on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right
- From US 17 Exit US 74 East, go approximately 5 miles, cross Intracoastal Waterway Bridge, remain on US 74, turn left on Lumina Avenue, located approx. ½ mile on the right

FOR MORE INFORMATION, CONTACT

Melissa Stockley Jones, ACP, NCCP
1st Vice President
education@ncparalegal.org & mjones@smithlaw.com

Crystal L. Robinson, NCCP
Seminar Co-Chair
crystal@levineandstewart.com

Michele A. Tuttle, CLA, NCCP
Seminar Co-Chair, Exhibitor Chair
mtuttle@wfubmc.edu

Join us in celebrating the North Carolina Paralegal Association, Inc.'s
32nd Annual Meeting & Seminar at the Holiday Inn Resort.

Mail in your registration form today!

REGISTRATION FORM

NCPA's 32nd Annual Meeting and Seminar
March 22, 2012 – March 24, 2012
Holiday Inn Resort, Wrightsville Beach

Registration deadline is March 13, 2012. Please add the late fee if your registration is postmarked on or after this date. Walk-ins are welcome the day of the seminar. Checks should be made payable to NCPA for the total amount of all applicable fees. Your check or credit card statement is your receipt. **We do not send confirmations.** This registration form must be completed and accompany your payment.

Return this form and your payment to: Chreatha A. Alston, NCCP
NCPA, Registration Chair
PO Box 36264
Charlotte, NC 28236-6264

NAME: _____
(This is how your name will appear on your name tag - please be sure to include any credentials such as CP or NCCP.)

ADDRESS: _____

TELEPHONE: _____

E-MAIL ADDRESS: _____

CHECK NO.: _____ ENCLOSED: \$ _____

Is this your first NCPA Seminar?

_____ yes _____ no

CHECK THE CONCURRENT SESSIONS YOU WILL ATTEND:

- Friday, 9:45 a.m. Session A _____ Session B _____ (choose ONE)
- Friday, 11:00 a.m. Session A _____ Session B _____ (choose ONE)
- Saturday, 9:00 a.m. Session A _____ Session B _____ (choose ONE)
- Saturday, 10:30 a.m. Session A _____ Session B _____ (choose ONE)

Fees: Check all that apply:

(Registration fee includes manuscript, Friday breakfast, Friday lunch, and Friday evening event):

- _____ \$ 160.00 NCPA or NALA Member* (or Affiliate Member Delegate)
- _____ \$ 245.00 Non-Member
- _____ \$ 65.00 NCPA or NALA Student Member*
- _____ \$ 90.00 Student Non-Member (please include proof of enrollment at a paralegal school)
- _____ \$ 125.00 Paralegal Educator
- _____ \$ 20.00 Additional Friday Lunch Ticket
- _____ \$ 25.00 Additional Friday Dinner Ticket
- _____ \$ 20.00 CLA/CP Breakfast (NALA certified CLAs/CPs only - please provide NALA Membership # _____)
- _____ \$ 20.00 Late Fee (must be included if sending after 3/13/2012)
- _____ \$50.00 Manuscript Only (will be mailed after seminar date)

*If you are not an NCPA member but are a NALA member, please include a copy of your NALA membership card showing your status as an "individual member". Contributions or gifts to the North Carolina Paralegal Association, Inc. are not deductible contributions for federal income tax purposes; however, payments may qualify as ordinary and necessary business expenses.